



**Annual report of the  
Governing Body to parents  
2021–22**



## REPORT FROM THE CHAIR OF GOVERNORS 2021 – 2022

Dear parents and carers

It is a pleasure to present you with the annual report for the academic year 2021/22. This report will give you an overview of the school's work over the past year, our successes, and the objectives for next year.

It has been another challenging but successful year for our staff, governors and pupils. While the pandemic has eased, Covid continued to cause many difficulties – thanks to all the school staff who worked tirelessly to keep things running smoothly and to minimize the disruption to your children's education.

Like every year, we said goodbye to valuable members of the Coed-y-Gof team at the end of the Term as they moved on to new jobs or to the University. I would like to thank the former chairman of the Governors, Mr Paul Harris, who left at the end of the Summer Term. Paul was a solid and inspiring Chairman, offering Leadership and support to the school at all times. Good luck to you in North Wales Paul! We wish Mr D Rees, Mr K Jones, Miss E Coles, Ms Lisa Ambrose, Miss G Parker, Miss C Cooper, Miss C Lane, Mr G Marshall, Miss M Bird, Miss L Adams-Jones and Miss C James the best in their new roles. Thank you very much for your contribution to the school.

This year, we as governors have continued our responsibilities to support the school, raise standards, and ask challenging questions where necessary to ensure that every child has the opportunity to develop their potential to the fullest. This will of course continue in the next year and I would like to thank the governors who give generously of their time to serve the school.

I would also like to thank the headteacher, Mrs Carys Prytherch, the staff and the leaders for their endless work to provide care, support and guidance to improve the welfare and education of our children. Thank you also to you, the parents and carers of our pupils, who work in partnership with us for the benefit of your children and the whole school. We must also thank our wonderful pupils!

We look forward to building on the successes of Coed-y-Gof and to an exciting year with the implementation of the Curriculum for Wales. We welcome feedback, comments and suggestions from our school community so please get in touch if you have anything to share.

Best wishes,

Llinos Bradbury,  
Chair of Governors.



## THE GOVERNING BODY

The Governors work with the school's Head and Staff to ensure that the school raises standards and provides a successful teaching and learning environment for the children.

The Governing Body helps to ensure that the school is accountable to parents, the local community and the local authority and does so in a transparent way regarding the results and the way its resources are allocated.

The Governing Body operates a system of sub-committees, which report back to the full body every term. Each sub-committee manages, supports and supervises different areas of Coed-y-Gof school life. To be effective, regular visits to the school are usually carried out such as learning walks and Governor link meetings with teachers, together with the opportunity to share training with staff. However, due to Covid restrictions, this has not happened this year.

A full financial report is attached in appendix 1.

## GOVERNING BODY MEMBERS 2021–22

Paul Harris	Chair (Community)
Elin Stock	Vice-Chair (LA)
Carys Prytherch	Headteacher
Sian Clements	Parent Governor
Emma Britany	Parent Governor
Jennifer Morgan	Parent Governor
Llinos Bradbury	Parent Governor
Vacant	Parent Governor
Vacant	Local Authority Governor
Ceri Landers	Local Authority Governor
Vacant	Local Authority Governor
Elin Derrick	Community Governor
Erin Ynyr	Community Governor
Paul Harris	Community Governor
Neil Cole	Community Governor
Alex Lewis	Teacher
Laura Casey	Teacher
Vacant	Staff
Eve Smith	Clerk



School Council Members at  
Cardiff Youth Parliament

## STAFFING STRUCTURE 2021–22

Carys Prytherch	Headteacher (Leadership Team)
Dewi Rees/Alex Lewis	Deputy Head; KS2 Leader (Leadership Team)
Laura Casey	ALNCo (Leadership Team); Y Cwtch class teacher 0.4
Alex Lewis (Dewi Rees)0.4, Elin Jones 0.6	Teacher Yr 5/6 Masarnen
Sara Cotton	Teacher Yr 5/6 Castanwydden
Sara Edwards	Teacher Yr 5 Sycamorwydden
Emyr John	Teacher Yr 3/4 Gwernen
Nia Norman	Teacher Yr 3/4 Helygen
Manon Davies	Teacher Yr 3/4 Collen
Fran Davies	Teacher Yr 1/2 Derwen / Foundation Phase Leader (Leadership Team)
Claire Tynan	Teacher Yr 2 Onnen
Elin Coles	Teacher R/Yr 1 Bedwen
Aimee Meyer	Teacher Reception Class Ywen
Non Rivers	Teacher PPA
Alun Evans	Teacher PPA 0.8; Cwtch 0.2
Jess Murphy	HLTA
Gareth Roberts Carly Bishop Jess Jekeb Cerys Isaacs Hayley Rees Lauren Williams Katie Sheehan Jade James Catrin Kemp Gwen Parker Cerys Cooper Gareth Marshall	Teaching Assistants
Natalie Owen Kelly Page	Admin officers
Ron Burford	Caretaker
Vicky Dunn Sarah Davison Julie Baker	Midday Supervisors



## DAILY TIMETABLE AND TERM DATES

08.40	Breakfast Club
	School open to pupils
08.55	School begins
10.00 – 10.20	Foundation Phase breaktime
10.20 – 10.40	Yr 3&4 breaktime
10:40 – 11:00	Yr 5&6 breaktime
11.45 – 12.45	Foundation Phase and Yr 3&4 lunchtime
12.15 – 1.15	Yr 5 & 6 Lunchtime
1.45 – 2.00	Yr 3&4 breaktime
2:00 – 2:15	Foundation Phase breaktime
3:10	School finishes

## TERM DATES 2021–22

Term	Start	Half term		End of Term	No of days
		Starts	Ends		
<b>Autumn</b>	02.09.21	25.10.21	29.10.21	17.12.20	72
<b>Spring</b>	05.01.22	21.02.22	25.02.22	08.04.22	63
<b>Summer</b>	25.04.22	30.05.22	03.06.22	22.07.22	60
					195

## DATA

There was no requirement to collect and report attainment data for the year 2021–22 due to Covid.

## PUPIL INFORMATION 2021–22

- Number of pupils on roll = 268
- Number of pupils eligible for free school meals = 104 (39%)
- Number of pupils with statements = 15
- Number of pupils with special educational needs but no statement = 14
- The number of permanent exclusions in the 2021–2022 school year = 0
- The number of specific term exclusions in the 2021–2022 school year = 70 (35 days)

## WHERE DID OUR YR 6 PUPILS GO?

School	Nifer
Ysgol Plasmawr	41
West of Cardiff High School	1
	42

## ATTENDANCE 2021 – 202

There was no requirement to report attendance data due to COVID.

## SCHOOL IMPROVEMENT PLAN

Priority 1: Develop an exciting and stimulating Curriculum that offers a wide range of opportunities and experiences, including the development of the School's provision of the Expressive Arts.

Success Criteria	Summary of activities
<ul style="list-style-type: none"> <li>✓ School monitoring procedures show that all teachers are effectively planning motivational themes.</li> <li>✓ The school's Curriculum vision is reflected in the classwork.</li> <li>✓ Staff and pupil questionnaires show that the majority feel that opportunities in the Arts have improved since last year.</li> </ul>	<ul style="list-style-type: none"> <li>• Participate in the Plasmawr cluster Curriculum Project attending bi-weekly meetings.</li> <li>• Reshaping the school's vision of the Curriculum.</li> <li>• Deliver learning by inquiry and introduce changes to the mid-term planning.</li> </ul>

2: Respect, Readiness, belonging; improving the school as a learning environment, influencing pupils' willingness to learn and improving their respect for property and others.

Success Criteria	Summary of activities
<ul style="list-style-type: none"> <li>✓ Regular learning walks show that every classroom is a suitable learning environment, with accessible learning resources.</li> <li>✓ Staff questionnaires show that the majority of learners show a willingness to learn, resilience and a positive attitude towards their work and property.</li> </ul>	<ul style="list-style-type: none"> <li>• Reshape the school's Values and Vision, working with the cluster schools and Ysgol Plasmawr.</li> <li>• Continue to embed the Four Purposes in the everyday life of the school.</li> <li>• School Council takes the lead on gathering opinions about the new school logo.</li> <li>• Pupil, parent and governors questionnaire to gather views on the ethos of the school</li> </ul>

3: Increase pupils use of the Welsh language beyond the classroom, working towards the Language Charter Gold Award.

Success Criteria	Summary of activities
<ul style="list-style-type: none"> <li>✓ Almost all pupils use Welsh freely in the classes.</li> <li>✓ Staff and pupil questionnaires show that many children use the Welsh language beyond the classroom, including in the schoolyard.</li> <li>✓ Most parents understand the benefits and importance of the Welsh language and work with the school in encouraging their children to use the Language.</li> </ul>	<ul style="list-style-type: none"> <li>• Involve the pupils in the process of forming our Values as a school community.</li> <li>• Ensure that the school's themes include references to Welshness and Wales.</li> <li>• Continue to offer experiences that promote Welshness through the work of the Dragons Language Charter.</li> </ul>

Priority 4: Implementation of the ALN Act

Success Criteria	Summary of activities
<ul style="list-style-type: none"> <li>✓ Each member of staff can discuss their role according to the act.</li> <li>✓ All teachers can confidently arrange and hold a PCP meeting.</li> <li>✓ All staff understand the process of identifying a child with ALN</li> </ul>	<ul style="list-style-type: none"> <li>• Year 1, 3 and 5 pupils to move to IDPs.</li> <li>• Track the progress of pupils on the ALN register and on the monitoring list at half-term meetings with classroom teachers.</li> <li>• Develop staff's understanding of the ALN act and increase confidence in holding in-person meetings.</li> </ul>

## CURRICULUM

At Ysgol Gymraeg Coed–Y–Gof, we intend to provide a curriculum that:

- offers a safe and caring learning environment based on trust between pupils, parents and school staff to ensure our pupils experience a consistent and caring atmosphere.
- offers life experiences, both within and beyond the classroom, so that our pupils arrive at secondary school having had the same kind of opportunities as all cluster pupils.
- builds the self–belief and ambition of our pupils so that they realise that all doors are open to them, whatever their personal ambitions or aspirations
- ensures that every pupil has full access to a curriculum that is accessible and suitable for them, and that they are given the necessary challenge and support to reach their full potential
- celebrates the cultural, ethnic and religious diversity in modern Wales including Cardiff's history and local events.
- promotes the history, culture and heritage of Wales, including the benefits of the Welsh language, prioritising the language in school and providing Welsh experiences beyond the classroom.
- ensures parents are fully involved in their children's school life while offering an "open–door" policy, as well as offering off–site school activities in locations which are at the centre of the community.



Year 6 pupils took part in the Remembrance Day service, Cardiff West Cemetery

## RESPONSE TO COVID–19

The school undertook robust risk assessments to ensure it was operating safely under Covid regulations. Although there was no need to close the whole school for long periods due to Covid, school were given 2 days of planning at the beginning of January to ensure the correct measurements were in place.

## SCHOOL POLICIES

School policies are constantly reviewed and updated in line with the requirements of the Welsh Government, the education authority of Cardiff & Vale of Glamorgan County Council and the Central South Consortium. Current policies are on the school's website, [ysgolcoedygof.com](http://ysgolcoedygof.com).

## ADDITIONAL LEARNING NEEDS

The Additional Learning Needs Co-ordinator (ALNCo), Mrs Casey, ensures that each child's specific requirements are met. Teaching Assistants also work with children of all abilities under the guidance of the classroom teacher and ALNCo. Elin Stock is the governor with responsibility for the field and under normal circumstances, she would visit the school to discuss pupil progress and ensure standards were maintained.

The school works with the County's specialist teachers to ensure appropriate provision for all our pupils.

### AT THE END OF SUMMER TERM 2022

26 pupils were on the ALN register (10%)

- Statements: 15
- School Action plus: 8
- New IDPs: 2
- IPs transferred from SA+: 2



Year 6's final school trip to the Bay

## INTERVENTIONS

### KEY STAGE 2:

- Mathematics: Maths Factor
- Welsh Literacy: Intensive reading
- English Literacy: Rainbow Reading, Nessy
- Language and speech understanding: Junior Language Link, Speech Link
- Emotionalistic literacy: ELSA, Talkabout (Social Skills), Lego Therapy, Jelly Beans
- Motor skills large and small: Motorway Handwriting

### FOUNDATION PHASE:

- Literacy: Intensive Reading, Trick & Click
- Language and speech: Speech Link, Language Link
- Emotional literacy: ELSA, Talkabout (Social Skills)
- Gross and fine motor skills: Motorway Handwriting

### Specialist teams supporting pupils in school

Team	No of pupils
Language, oracy and communication	5
Literacy and numeracy	15
Autism support	7
Emotional health and well-being	15
Visual impairment	0
Hearing impairment	0
LACE	10

## EXTRACURRICULAR ACTIVITIES

The school offered several after-school clubs during the year:

- Urdd multi-sports (Yr 3 – 6)
- Fun & games club (Yr 1 & 2)
- Cool Club (Yr 5 & 6)
- Football club (Yr 5 & 6)
- Rugby club (Yr 5 & 6)



## SCHOOL AND DRAGONS COUNCIL

Ysgol Coed-y-Gof Council is a panel of children who are elected by their peers at the beginning of each year. The council's main aim is to come together to provide a voice for all children in the school. Each class from Year 1 to Year 6 will elect one member, with Year 6 members taking over chairing the council. At the beginning of the year, council members will decide on open-ended targets and through discussions between council members and their classes, steps will be taken to achieve targets that are sure to improve the school life of our pupils. The Council was coordinated by Mrs Aimee Meyer.

## PUPIL VOICE

In addition to the forum through their class representatives, pupils are able to influence curriculum content by participating in the thematic planning at the beginning of each Term. This gives pupils a sense of respect and ownership as they pursue a learning path shaped by themselves.

## HEALTH AND SAFETY

The safety and well-being of our pupils is our number one consideration. The Headteacher or a member of the Leadership Team is on duty every morning and afternoon to ensure the safety of the pupils.

Staff are on duty at 8:40am with the outer doors and gates closing at 8:55am. Anyone arriving at school after this time must attend reception to register their children. Staff duties follow a similar pattern during the day when supervising the hall and yard during break times. A designated member of staff with a First Aid qualification is available for all break times.

## SCHOOL ACTIVITIES AND VISITORS

- 01.09.21 SCHOOL CLOSED – Covid planning day
- 02–03.09.21 INSET
- 15–17.09.21 Yr5 residential trip to Abereididi



- 20–24.09.21 Yr 6 residential trip to Llangrannog



- 29.09.21 “Meet the teacher” sessions (virtual)
- 05.10.21 Fire Service visit Yrs 5 & 2
- 05.10.22 Finance Sub-committee meeting
- 19.10.21 Governing Body meeting
- 25–28.10.21 Bwrlwm Club in school during half-term holidays
- 01.11.22 INSET – school closed to pupils
- 10.11.21 Challenge Advisor Visit, Meinir Howells
- 12.11.21 Yr 6, Memorial Service, Cardiff West Cemetary
- 19.11.21 Children in Need fundraising
- 24.11.21 Yr 3&4 visit to Cardiff Castle
- 29.11.21 Yrl 5 & 6 visit the Senedd
- 01.12.21 Foundation Phase trip to the Sherman Theatre – The Elves and the shoemaker
- 03.12.21 Yr 6 Crucial Crew workshop
- 07.12.21 Governing Body meeting

- 08.12.21 Flu immunisations Reception – Yr 6
- 13.12.21 Yr 6 trip to Winter Wonderland and Ice Skating
- 04–05.01.22 School closed to pupils – Covid planning days
- 10.01.22 Yr 6 cycling lessons
- 11.01.22 Improvement Partner visit by Meinir Howells and Carys Amos
- 14.01.22 Yr 3 & 4 trip to Techniquest – Space workshop and show
- 17.01.22 Yr 5 cycling lessons
- 25.01.22 Whole school participation in the Guinness World Record attempt for the Urdd, singing “Hei, Mistar Urdd”
- 01.02.22 Governing Body sub-committee meetings – H&S; Curriculum
- 04.02.22 Wales Music Day
- 08.02.22 Finance Sub-committee meeting
- 10.02.22 H&S Officer visit by Cerys Adams-Jones
- 14.02.22 Visit by Head of Inclusion, Jennie Hughes
- 18.02.22 SCHOOL CLOSED – Storm Eunice
- 21–24.02.22 Bwrlwm Club held in school during half-term holidays
- 01.03.22 School Eisteddfod
- 10.03.22 Yr6 visit to Big Pit
- 10.03.22 Finance Sub-committee
- 12.03.22 Urdd area Eisteddfod
- 15.03.22 Governors meeting
- 28.03.22 H&S sub-committee meeting



- 30.03.22 Urdd Dance Eisteddfod
- 05.04.22 Meinir Howells, Improvement Partner visit
- 06.04.22 Yr 6 Boys and girls rugby tournament
- 08.04.22 INSET – school closed to pupils
- 28.04.22 H&S Officer visit, Cerys Adams-Jones
- 03.05.22 ALNCO cluster meeting

- 04.05.22 Finance sub-committee
- 06.05.22 Foundation Phase “Splash Day!”
- 06.05.22 Yr Bl 5 & 6 Art workshop
- 10.05.22 Urdd football tournament (girls)
- 12.05.22 Urdd football tournament (mixed)
- 13.05.22 Yr 5 & 6 assembly and workshop by Welsh Water
- 13.05.22 Cardiff Welsh Headteacher’s meeting
- 18.05.22 Carys Amos, Improvement partner, visit



- 20.05.22 Seren & Sbarc day
- 23–27.05.22 Health & well-being week
- 24.05.22 PCSO Mirain Davies workshop with Yr 5&6 – Online safety
- 24.05.22 Foundation Phase trip to Cardiff Bay



- 30.05–01.06.22 Bwrlwm Club held in school during half-term holidays
- 06.06.22 Jubilee Bank Holiday – school closed
- 07.06.22 Plasmawr Staff – Assembly for Yr 6 pupils
- 14.06.22 Yr 5& 6 “Show racism the red card” workshop
- 16.06.22 Yr 6 Transition to Plasmawr session 1 – Respect, Readiness, Belonging
- 17.06.22 School photos – classes and teams
- 17.06.22 PC Mirain Davies assembly for Yr 2 – anti-bullying
- 18.06.22 Pupils perform in Tafwyl
- 23.06.22 MAT mathematics pupils attend cluster workshop in Plasmawr
- 28.06.22 Yr 6 Transition to Plasmawr session 2 – Curriculum for Wales Areas of Learning and Experience
- 29.06.22 Plasmawr cluster INSET – Curriculum for Wales
- 04.07.22 Yr 4 swimming lessons (10 days)
- 04.07.22 Yr 3 – 6 Sports day
- 06.07.22 Yr 6 Transition to Plasmawr session 3 – Expressive Arts
- 08.07.22 Plasmawr numeracy teachers hold lessons with Year 6 pupils
- 11.07.22 Yr 6 Transition to Plasmawr session 4 – Sports day
- 11.07.22 Yr 4 & 5 – Beach Touch rugby tournament, Barry Island
- 14.07.22 Yr 6 Leavers trip – Cardiff Bay
- 15.07.22 Yr 6 Prom – Glamorgan Wanderers Rugby Club
- 18.07.22 Yr 5&6 trip to Barry Island
- 19.07.22 Yr 3 & 4 trip to Barry Island
- 20.07.22 Foundation Phase trip to Mountain View Ranch
- 21.07.22 Yr 6 Leavers assembly
- 22.07.22 INSET – school closed to pupils



